



Our Methods. Your Message.

Affiliate Program Agreement

This Agreement contains the complete terms and conditions that apply to your participation in our Affiliate Program. As used in this Agreement, "we" or "us" refers to KONTOR Business Support and "you" refers to the Affiliate/Referring party.

By signing up for our Affiliate Program, you are agreeing to the terms specified in this agreement. Violation of any terms and conditions included in this agreement may result in termination of this Agreement, and possible forfeit of affiliate revenue. You must be 18 years of age or older to enter into this Agreement with us.

1. Enrollment in the Program

To begin the enrollment process, you must sign and submit this [Affiliate Agreement](#). We reserve the right to terminate this agreement any time upon written notification to you.

2. Acceptable Advertising Methods

As an affiliate, you earn revenue by generating billable hours for our services. You generate these hours by encouraging associates, business partners, colleagues, acquaintances, customers/clients, etc to use our services. You may advertise our services via:

- Text Links or endorsements on your site(s);
- Text Links or endorsements in solicited emails;
- Word of mouth.

If you have any questions about whether a method of advertising is allowed, please contact us.

3. Sale Processing

We will process sales and service request orders placed by clients solicited by you. We reserve the right to reject orders that do not comply with any of our current or future service offerings. We will be responsible for all aspects of service order processing and fulfillment. Among other things, we will execute Service Agreements, process payments, coordinate projects, and handle customer service. We will track the billable hours you solicit and we perform on behalf of clients and will make available to you reports summarizing this activity. The form, content, and frequency of the reports may vary from time to time in our discretion.

4. Referral Fees

For a sale to be eligible to earn a referral fee, the client must execute a Service Agreement with us and site you as the referring source. We track referral fees monthly, and ensure that you get paid the referral fees due to you.

5. Referral Fee Schedule

You will earn a residual 10% referral fee based on gross revenue generated by a client's billable hours.

6. Referral Fees Payment

Affiliates are paid a commission, based on values set in Referral Fee Schedule. Commissions for qualified sales will be paid within 30 days following services rendered, billed, and paid by referred client.

KONTOR reserves the right to change commission rates without notice, but you will always be paid based on the rate in effect on the day the sales lead was generated.



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7. Term of the Agreement

The term of this Agreement will begin upon execution of this Agreement and will end when terminated by either party. Either you or we may terminate this Agreement at any time, with or without cause, by giving the other party written notice of termination. Upon the termination of this Agreement for any reason, you will immediately cease use of any promotional materials that we provided to you as an affiliate.

8. Modification

We may modify any of the terms and conditions contained in this Agreement, at any time and in our sole discretion. Modifications may include, but not limited to, changes in the scope of available referral fees, referral fee schedules, payment procedures, and Program rules. IF ANY MODIFICATION IS UNACCEPTABLE TO YOU, YOUR ONLY RECOURSE IS TO TERMINATE THIS AGREEMENT. YOUR CONTINUED PARTICIPATION IN THE PROGRAM FOLLOWING A CHANGE NOTICE OR NEW AGREEMENT WILL CONSTITUTE BINDING ACCEPTANCE OF THE CHANGE.

9. Relationship of Parties

You and we are independent contractors, and nothing in this Agreement will create any partnership, joint venture, agency, franchise, sales representative, or employment relationship between the parties. You will have no authority to make or accept any offers or representations on our behalf. You will not make any statement that reasonably would contradict anything in this Section.

10. Independent Investigation

YOU ACKNOWLEDGE THAT YOU HAVE READ THIS AGREEMENT AND AGREE TO ALL ITS TERMS AND CONDITIONS. YOU UNDERSTAND THAT WE MAY AT ANY TIME (DIRECTLY OR INDIRECTLY) SOLICIT CLIENT REFERRALS ON TERMS THAT MAY DIFFER FROM THOSE CONTAINED IN THIS AGREEMENT. YOU HAVE INDEPENDENTLY EVALUATED THE DESIRABILITY OF PARTICIPATING IN THE PROGRAM AND ARE NOT RELYING ON ANY REPRESENTATION, GUARANTEE, OR STATEMENT OTHER THAN AS SET FORTH IN THIS AGREEMENT.

Affiliate Signature

Date

Name and address to mail Affiliate referral fees:
